

PLAINSBORO LIBRARY BOARD MEETING MINUTES

August 5, 2025

Meeting Details:

- The meeting was conducted in person at the library.
- Attendees: Allan Johnson, Karen Kennedy, Rekha Rao, Vince Vecchia, Peter Wong
- Also in attendance were Director Darren Miguez and Assistant Director of Operations Nick Olimpaito.
- The meeting, announced by President Peter Wong, is compliant with the Open Public Meetings Act. The meeting notice was publicized on the library's bulletin board, and on the library websites and the Township, at least 24 hours prior to the meeting. The meeting was also publicized in the Home News Tribune.
- The Public Comment Rules of Participation were presented by President Peter Wong.
- Call to order: 7: 01 pm; Adjourn: 7:36 pm.

Board Decisions

DESCRIPTION	MOVED BY	SECONDED BY	ABSTAINED
The minutes of the June 3, 2025 meeting were approved without corrections	Rekha	Allan	None
The minutes of the June 3, 2025 Executive session meeting were approved without corrections	Rekha	Allan	None
The minutes of the July 1, 2025 Emergency meeting were approved without corrections	Rekha	Vince	Allan Peter Karen
Motion to approve the Bill List for a total of \$429,326.24	Karen	Allan	None
Motion to Open Public Comment Session at 7:35 pm	Karen	Rekha	None
Motion to Close Public Session and resume meeting at 7:36 pm	Rekha	Allan	None
Motion to Adjourn at 7:36 pm	Allan	Karen	None

Minutes:

Minutes of the June 3 regular meeting and Executive session minutes were discussed. The minutes were motioned and approved as submitted.

The Minutes of the July 1, 2025 Emergency meeting were discussed. The minutes were motioned and approved as submitted.

Treasurer's Report and Bill List:

- Expenses are 2% over budget YTD. Professional Services is running 138% over budget reflecting higher legal fees than anticipated.
- Passports are lagging slightly behind compared to this time last year.
- Salaried are under due to open positions.

- Quickelf are supplies for a cooking series, popular with all age groups.
- PSE&G has a program called Advanced Custom program which the library team is looking into for utility savings.
- After a lengthy discussion, it was decided to put solar on the agenda under new business for the September meeting.
- A motion made by Karen and seconded by Allan to approve the bill list in the amount of \$429,326.24, which was approved.

Foundation Report:

- The Foundation has a membership drive under way and is evaluating a pickleball fundraising event for the fall.

Director's Report:

- Darren referenced the Director's Report as submitted for consideration.
- The library is now fully staffed.
- The concert series was very popular this summer.

Old Business:

- There were over 1200 responses to the Strategic plan survey.

New Business:

- The resignation of Katy White, who served on various committees and as vice president and secretary since August 2022, was discussed. The Board recognized her significant contributions.

Public Comment:

- The meeting opened for public comment at 7:35 pm. No members of the public were present. The public comment period closed at 7:36 pm.

Adjournment:

The meeting adjourned at 7:36 pm.

Respectfully submitted by Karen Kennedy, Secretary