BOOKING YOUR RESERVATION

1) Make your curbside reservation at this website: https://bit.ly/3aHjBjM

2) Fill in your library card number without any spaces and PIN/password.

3) You will find a list of your available holds. Click on “Schedule Pickup.”

4) Select the day and time that you would like to pick up your items. You can book a time slot up to three days ahead of time. PLEASE NOTE THE LAST AVAILABLE DAY FOR PICKUP GIVEN IN YOUR NOTIFICATION EMAIL OR PHONE MESSAGE. Even if the Capira website allows you to book a pickup for a day past the pickup date, your items may no longer be available by then. Click on the blue “Next” button.

5) Enter your contact information and any notes you may have for library staff, and click on the blue “Finish” button.

6) You’re all set! You’ll see the details of your reservation on the screen.

CANCELING YOUR RESERVATION

1) If you wish to cancel your reservation, you can go back to the reservation website and select “Manage Existing Pickup.” Click on the blue “Next” button.

2) Click on the little trashcan icon next to the reservation you wish to cancel, and select “Yes” when prompted.

PICKING UP YOUR ITEMS

Come to the Dey Road entrance of the library within your reserved time slot.

You do NOT need to check in with us, either by phone or through the Capira system. Your items should be waiting for pickup on a table by the door, under your last name. If you cannot find them, please call us at 609-275-2898.

PLEASE CANCEL YOUR RESERVATION AHEAD OF TIME IF YOU CANNOT MAKE IT. YOUR ITEMS WILL BE REMOVED FROM YOUR ACCOUNT IF YOU DO NOT PICK THEM UP BY THE END OF YOUR RESERVED TIME SLOT.